<u>Participants</u>: Bill Kojola, Shaun Clancy, Treye Thomas, JoAnne Shatkin, Andy Atkinson, Cathy Fehrenbacher, Darrell Boverhof, Myriam Hill, Rick Canady, Carolyn Cairns and Steve Froggett

Co-Chairs: Shaun Clancy (ACC nano-panel) & Cathy Fehrenbacher (EPA)

## Agenda:

- 1) Review of draft notes from Nov 2<sup>nd</sup> call:
  - There was a lengthy discussion of the previous meeting notes, highlighting the importance of release scenario environments. In particular, ensuring that the notes made it clear that "environment" included the workplace, general population, etc.
  - Also, it was highlighted that the notes needed to reflect the interest of the group in focusing on methods to study release and that the effort was not an exposure assessment. The ILSI RF agreed to redraft and circulate these notes to the SC before posting them on the website.
- 2) The group discussed the latest draft of the nanomaterial solicitation letter:
  - It was generally agreed that the letter was in good shape, but needed to focus on materials and applications, not the decision criteria, and the letter should come from the Steering Committee and not ILSI.
  - It was noted that sunscreens were outside the scope, and that up to this point only inorganic compounds were identified; nano-cellulosic crystals were added to the list.
- 3) Next steps with the Database:
  - It was generally agreed that a good start was made with the database, but it was unclear how to best develop it further. The group discussed the value of drafting a scope statement for the database and agreed this would be helpful for the SC members and for subsequent participants in the workshop and during the round robin testing. ILSI RF agreed to draft a scope statement and circulate it to the SC.
  - It was noted that ideally a searchable database would be best, but that for not it was probably not necessary.
  - It was noted that a living database could be something of benefit to the OECD-WPMN and worth following with them about.
- 4) Tentative workshop in late February / early March:
  - During the final minutes of the call, the workshop was discussed and it was generally agreed that planning was needed as it was rapidly approaching.
  - The advantages and disadvantages of various hosting mechanisms for the workshop were discussed, and it was generally agreed that ILSI RF was coordinating a multi-stakeholder project co-sponsored by NIOSH, etc.

## Follow up items:

- 1. ILSI RF would redraft the input letter and distribute the final to the SC members for their circulation to colleagues.
- 2. ILSI RF agreed to draft a scope statement and circulate it to the SC.