

Participants: Darrell Boverhof, Rick Canady, Steve Froggett, Jo Anne Shatkin, Carolyn Cairns, Lie Chen, Yasir Sultan, Janet, Chris Kingston, Richard Zepp, Phil Sayre and Diana Boweman

It was noted by the co-chairs that we only a small group of the SC participating. The group agreed to hold the meeting as planned, with approvals remaining tentative until the full SC had an opportunity to consider. The next SC meeting will be Nov 29th for 1.5 hours. Also noted was the interest to hold less frequent meeting of a longer duration in the New Year (monthly SC calls for 90minutes)

(1) Review of the Expert Process Timeline

- The timeline excel file outlines the steps and proposed timeline for accomplishment of each task. Essentially, the Task Groups will have 4 months to propose, research, draft and finalize White Papers on each of the topics described in their charges.
- The “Expert Process” will culminate with a Expert Workshop (May 2012): where completed White Papers will be presented and used to inform the State-of-the-Science authors and the Lab Group. Based on these presentations and discussions during the meeting, the Expert will develop a consensus approach to study design for next, Testing Phase of the project. The testing phase is scheduled to begin in Sept 2012.
- There was general agreement among the group present that the timeline and strategy forward appeared reasonable and inclusive.

(2) Updates on Task group progress

TG-1: full, with the first meeting Nov 22

TG-2: this group is proving to be the most difficult to find participants. The SC made a few suggestions to assist in moving forward:

- Adding detail to the current charge, and perhaps adding citations to help focus the search
- Attracting experts from within the NCC (initial manufactures and fabricators)
- Raise awareness and make a direct request for experts within the ACC Nano Panel

TG-3: almost all of the invited experts have joined the group and a first meeting date has been proposed for the first weeks of Dec.

Lab Group: Both Carolyn Cairns and Janet Carter have agreed to co-chair the group and they are looking to hold their first meeting within the coming weeks.

Agenda NCC meeting on Nov 21st: was circulated to the SC for review and input.

- The meeting’s objectives and flow were discussed. The SC generally agreed that the co-chairs and Rick would be able to give the NCC

representatives are good over view of the NR project and that additional participation from NR SC members was not necessary.

- A request was made that the co-chairs provide a readout of the call, especially since the SC has discussed CBI concerns at length during previous meeting. Thoughts / concerns raised by the NCC members were of particular interest.

(3) Approvals:

Last meeting notes: tentatively approved as drafted

Text of the Data Call: not yet ready for review by the SC

(4) Outside collaborations:

- The various active and potential venues for collaboration were reviewed and SC members who were participating in each were asked to provide updates to the SC during subsequent meeting.
 - OECD-WPMN for Phase 2 discussion: Dec 1-2.
 - One person from the Canadian delegation will be attending.
 - Nano-Polytox, NanoGEM and Nano-MARINE – all within EU FP7 - are projects with parallel with the NR and the group agreed that monitoring these.

Next Steps:

- (1) Darrell volunteered to follow up with representatives on the ACC nano panel to identify experts to serve on Task Group-2
- (2) Richard Zepp volunteered to follow up with Rick regarding a few experts in polymer chemistry.
- (3) Darrell volunteered to follow up with ACC to gauge interest in participation in the NR-NCC meeting.
- (4) Rick will follow up with Yasir to ensure NR briefing materials are provided to a delegate from Environment Canada who will be participating in the OECD-WPMN Phase 2 discussion.