

Steering Committee (SC) Call Minutes
NanoRelease Consumer Products
October 23, 2012

Participants: Wendel Wohlleben, Myriam Hill, Lie Chen, Bernd Nowack, Treye Thomas, Janet Carter, Aleks Stefaniak, Debbie Kaiser, Yasir Sultan, Carolyn Cairns, Richard Zepp, Rick Canady, Libby Tsytsikova, Molly Bloom

Agenda

(1) New SC Co-Chairs

- It was noted that the previous co-chairs have done a great job of guiding the project through Phase 2.
- New SC co-chairs, Myriam Hill (Health Canada) and Wendel Wohlleben (BASF), introduced themselves.

(2) Approval of last call minutes

- Members on the call approved the minutes from the September call.

(3) Revisiting the overall project plan

- Members were reminded that the recently created Phase 2.5 is a preparatory phase to ensure the best value of Phase 3 where a plan for methods development will be carried out and the overall goal is to develop a set of generally accepted methods.
- A member asked if in Phase 3 the primary role of the SC will be to coordinate lab activities. It was noted that the SC will coordinate the collection of experts to help with developing methods and avoid a disjointed approach.
 - Phase 3 will come mostly from internal funding and involve a lot less effort by the SC as far as generating documents.

(4) Public Website Updated

- It was brought to the SC members' attention that three pages have been updated on the public website: the main page with News and Updates, a June Workshop page, and a Phase 2.5 page with links to the approved workplan.

Action Item: Members should inform the secretariat of any changes that should be made.

(5) Group Updates

- TG1
 - TG1 co-chair noted that the current TG1 paper is not as sophisticated as the TG2 and TG3 papers. Authors would like to go back and edit the paper to make it stronger by adding references to the other two papers and perhaps a summary with tables.
 - They are also considering a broader spectrum of measurement methods, including those that were brought up at the Workshop.
 - It was noted that this will not put TG1 all the way back to the beginning, additions will be made to the current paper so that it is of better quality.
 - Co-chairs will reach out to individuals to ask for specific input for the paper.
 - It was pointed out that this paper is sufficiently independent and so will not hold up the publication of the other papers.
 - Members agreed to have the paper together by the March timeframe for the beginning of Phase 3 methods development.
 - The glossary of common terms can be used to clarify the term method. TG1 will look at methods, not necessarily complete methods, that can be used for detection and characterization in regards to risk management.
 - It was noted that NIST is beginning to study the presence of and look at MWCNTs three dimensionally. This is a bit of a precursor to discussing release, but is still relevant.
 - A member noted that a better understanding of how the properties of the materials affect the ability to detect release is valuable. Minor changes could have a big impact on detecting release.
 - *Action Item:* TG1 Co-chairs will put a new outline together and share it with the SC and Phase 2.5.

- TG2
 - TG2 co-chair noted that the group is working on a final draft of this white paper by incorporating a section on polycarbonate, compiling a final list of authors, and other polishing.
 - It was pointed out that a final conclusion on where to publish needs to be reached.
 - Members discussed if the TG1 methods paper should focus on the 2 main polymers, out of 5 total, mentioned in the TG2 paper.
 - One possibility would be to pick a few polymers from a range, or focus on one polymer that has been seen frequently in products.
 - It was noted that this is a rapidly changing field making it hard to determine what to focus on.

- TG3
 - TG3 co-chair noted that the white paper should be ready by the end of the month. Minor details and edits are being added.

- A Phase 2 publishing discussion call has been scheduled for November 2nd at 1 pm EST. The intention of this call is to review possible journals for impact factor, subject relevance, and copyright policy. All of the papers do not have to be published in the same journal, but it was noted that the other NanoRelease project is planning on doing this.

(6) Phase 2.5 & 3 Updates

- A Phase 2.5 Work Proposal has been approved
 - It was noted that the goal is to have a meeting by March 2013 to decide what is going to be studied.
 - An oversight committee made up of co-chairs of the interlaboratory group and the SC co-chairs will be created for keeping in contact between now and March. This committee will be the link between the SC and the person working on Phase 2.5.
 - A Glossary/Definitions document for the project has been drafted to help with this coordination.
Action Item: Members should send comments on this document to the secretariat, so that key terms in the TG papers will be harmonized.

- A fundraising brainstorm call was held on October 17th to discuss ideas about where to raise funds to support the work of ILSI and the person doing the Phase 2.5 work, not for the laboratory testing. A few organizations are currently being approached.
Action Item: Members should send additional ideas of who to approach.

- Resources Planning for ITG (Phase 3)
 - It was noted that the specific methods to be developed have not been decided yet. The methods need to be widely applicable and will have input from intra and inter laboratory testing.
 - It was pointed out that input from industry is needed for use of suitable reference materials and for comparisons.
 - TG1 co-chair noted that NIST has a list of materials that will be shared with the group on sharepoint.

(7) Updates on Outreach

- The secretariat noted that to improve outreach members should post links to the NanoRelease project and Workshop on their websites.
 - A SC member noted that the video recording from the workshop, currently available on the Workshop webpage, will be up for a few years.

(8) New internal website

- The secretariat noted that all documents from Glasscubes have been transferred to a new internal website, sharepoint. Members should try logging in using the following instructions and inform the secretariat of any access issues.
Username: **your email address before the @**
Password: **Password1** (please change your password)