

Steering Committee (SC) Call Minutes
NanoRelease Food Additive
March 6th, 2013

Participants: Annette McCarthy, Steve Roberts, Rickey Yada, David Carlander, Don Forsyth, Mark Perry, Neil Buck, Susann Bellman, Danielle Fugere, John Milner, Rom Neltner, Tim Duncan, Vicki Stone, Scott Thurmond, Hongda Chen, Rick Canady, Libby Tsytsikova, Molly Bloom

Agenda

(1) Approval of last call minutes

- No members on the call had any comments. Comments for the February minutes should be sent to the secretariat by March 13th, after which time the minutes will be considered approved and posted on the public website.

(2) Project Timeline

- It was brought to the committee's attention that the Project Timeline has been updated. TG white papers should be complete (not necessarily finalized or reviewed) by the end of March.
- The project is now beginning to organize the Inter-laboratory Testing Group (ITG).
Action Item: SC members should send the secretariat any recommendations for potential participants in the ITG.
- In early April, there will be a webinar for TGs to present their completed white papers (15 minutes for each TG with 15 minutes for Q and A). The audience for the webinar would be project members and other key experts.
 - o Members discussed the possibility of having a webinar for a general audience or the greater scientific community to inform others about the positive progress of the project in looking at nano in food and to get feedback about issues we may be missing. The secretariat agreed to keep this as an agenda item for continued discussion.
- Starting in May, the ITG and SC will work together to draft a workplan and develop methods for testing.
- The project is looking to have a joint workshop with Nanolyse in September.

(3) Status of Dec. 2012 Workshop Summary

- The summary has been revised based on comments from the SC and sent out to all TGs for comments due by March 15th, after which it will be considered finalized and posted online.

(4) Update on Collaborations

- The secretariat has drafted letters of support for the EU Sustainable Nanotechnology Project (SUN) and EU NanoDefine Project (with RIKILT/NanoLyse) to come from the two NanoRelease projects. This support is not seeking or driving funding for these consortiums.
- The aim of the EU NanoDefine Project is to provide methods that can be used to work with and help define nano materials- the scope is broader than just nano in food. Some of methods are similar to those being looked at in the NanoRelease project, so it is valuable to both groups to have this support.

- It was noted that a letter of support does not mean that the NanoRelease project is supporting a definition for nano. The letter will support the development of methods and carrying out inter-laboratory testing.

Action Item: Based on discussion from the call, the secretariat will edit the letters and send to the SC for comments and edits before finalizing.

(5) Group Updates

- TG1
 - Co-chairs noted that the group is working on determining who is responsible for each of the three sections in their white paper.
- TG2
 - A co-chair noted that the group had a call two weeks ago and have now compiled a document with all of the chapters together. They are now working on adding more information and will soon write an introduction.
- TG3
 - A co-chair noted that there have been lots of edits in the last few weeks to this group's white paper. Chapters have been moved to other TGs and extended summary tables have been added including a table summarizing techniques. The group is now editing the document using Google Docs.
- TG4
 - A co-chair noted that the group had a call last week and most chapters are well underway. Chapter 4 now has two new authors and a full outline. Chapter 2 has changed since the workshop because of interest expressed in a decision matrix of some kind. The group has developed a useful decision tree that is now almost in final form.
 - Chapters are still being developed semi autonomously and will be combined in mid March after the group has another call. The introduction and conclusion still need to be written.
- TG5
 - It was noted that this group has recently chosen a chair and had a call last week. A deadline of this Friday has been set of this Friday to have more text written.
- SOST
 - On their most recent call, members discussed the charge and outline points to be covered in the paper and will finalize on the next call. SOST members have been assigned to interact with specific TGs for mutual feedback.
- Publication Strategy
 - There was no clear choice made in the vote by SC and TG members for how to publish the white papers. The decision was made to publish some of the TGs papers in a nano oriented journal and some in a food oriented journal.

Action Item: Votes for specific journals are due tomorrow.

(6) March 28, 2013 Webinar for Task Group White Paper Presentations

- A webinar will be held in early April for TGs to present their white papers.

(7) Sept. 2013 NanoLyse joint workshop

- A joint workshop with NanoLyse and NanoRelease is being scheduled for the last week in September. Host Health Canada is currently working on a specific agenda and location

(8) Preliminary planning of Phase 3 (lab testing)

- The intention for Phase 3 is to initiate laboratory testing from a workplan of selected methods.
- To initiate this phase, co-chairs for an Interlaboratory Testing Group and a few interested laboratories need start a discussion.

Action Item: Members should send any recommendations of laboratories and experts who may have interest in carry forward the project workplan.

- Members agreed that a subcommittee of the SC should develop a charge for the Interlaboratory Testing Group.
- It was pointed out that the NanoDefine, SUN consortium, and other research projects may be useful for identifying laboratory connections.
- It was noted that laboratories who participate would not get funding from the NanoRelease project, but could use participation as rationale for getting funding.

(9) Outreach: Updates on Recent/Upcoming Presentations

- IFT Meeting July 13-16, 2013 (Chicago, IL) – This is a conference with 5,000 plus participants, the agenda includes food safety, processing, and production.
 - The project is seeking member presenters for a special 90 minutes session on Saturday July 13th in the morning devoted the Food Additive and Consumer Products NanoRelease projects at this meeting.

Action Item: The secretariat will send any interested members an invitation.

- Establishing a webinar series on relevant methods/instrumentation
 - It was noted that avoiding an endorsement for specific companies is important to consider when setting this up. Proposals will be run by the SC of any topics where more than one company expresses interest for presenting. Laboratories with experience in these techniques could also give presentations.