

Participants: Bill Kojola, Rick Canady, Shaun Clancy, Cathy Fehrenbacher, Janet Carter, Michael Hansen, Steve Froggett, Chuck Geraci, Darrel Boverhof, Andy Atkinson, Yasir Sultan, Treye Thomas, Debbie Kaiser and Caryoln Cairns

Updates: none

Agenda:

(1) Decide on “charge to speakers”

- It was generally agreed that the reviewed draft conveyed the interests of the SC and was ready for use.

(2) Approve ranking of “charges for breakout sessions”

- The SC agreed that all of the charges were important questions, and as such it would be best to retain them in some manner. In addition the SC felt the highlighted question from each grouping was the best/big picture type question.
- For a final draft, a few suggestions were made:
 - Each breakout group would receive the relevant charge as the primary question (current highlighted question)
 - All the other questions would be listed below for consideration to simulate further discussion if needed.
 - Ample white space should be available on the page for note taking.
 - The final should be posted on the ILSI NanoRelease website, circulated before the workshop, as well as in paper form immediately prior to the breakout sessions.
- Several SC members noted that the “scope of the state of the science document” breakout session had a far larger task. Thus it was suggested that perhaps this session should be broken into two sessions.

(3) Approve adding nano release background paper to Info Catalog

- A similar paper was drafted for Environment Canada, but this could be a useful background / thought paper / white paper for the upcoming SC workshop.
- SC members, and their home institutions requested to submit comments and edits to the current draft. As follow up, the draft background paper will be circulated again with a two-week turn around for comments.
- Once comments/edits are incorporated, the draft will be reviewed a final time, and if approved by the SC, posted on the website before the SC workshop.

(4) Define/decide on approach to select the carrier system

- It was generally agreed by the SC that selection of the carrier system should follow the process used for other decisions; have an information gathering phase, then a discussion & voting phase, followed by a final decision.
- It was expressed that the group needs to ensure that everything learned during the workshop is included in the decision matrix / process.

- Several SC members suggested a second “in person” meeting of the SC to make a decision (possibly with a webex connection for the few that can not attend physically).
- Several additional points to consider were raised:
 - The ENM applications that were originally listed by the SC should be linked to the carrier systems under consideration.
 - It would be useful to know the basic chemistry of these systems – which could be obtained from the experts at the workshop.
 - When the basic chemistry is not known too clearly, having additional information about the application of the carrier system might facilitate a more informed decision.
 - It was raised and generally agreed that the applications could be discussed / indicated with enough specificity to be informative, but not detailed enough to raise CBI concerns.

(5) SC Workshop agenda additions:

- In general, the SC members were very pleased with the workshop agenda, and level of participation.
- A few members expressed interest in hearing more presentations (in addition to those from NIST) from experts in the instrumentation field. A suggestion was made to invite experts from industry, or from the EU NanoDevice project <http://www.nano-device.eu/>.
- Other SC members supported this interest, but highlighted the time constraints associated with the already very packed day and a half workshop. A suggestion was made that an invite for posters be added to the ILSI NanoRelease website, and that any/all additional instrumentation ‘presentations’ could be made during the poster session.

Data sharing presentations:

- The group agreed that the goal of these two discussions will be to present the CBI restrictions and data sharing solutions so the SC can consider them as the workshop unfolds and next steps are discussed.

Poster session:

- Space is available, and an hour-long session has been tentatively scheduled for the evening of the first day of the meeting.

Next Steps:

1. Steve sends a note asking for comments on the background document, requesting responses within two weeks. The final backgrounder would be made available to participants at the workshop.
2. Steve amends the charges to breakouts according to input received and circulate for approval.
3. SC members send suggestions to Rick and Steve regarding the instrumentation presentations, and have this as an agenda item during the next SC call.