

**Participants:** Myriam Hill, Lie Chen, Debbie Kaiser, Steve Froggett, Jo Anne Shatkin, Rick Canady, Michael Hansen, Shaun Clancy and Yasir Sultan

**Agenda:**

(1) Updates:

Expert recruitment for TGs

- Task Group chairs will report out to the SC who has been contacted and agreed to participate in each of the TGs to date.
  - We have identified co-chairs and have begun the process to invite experts for each of the task groups.  
TG-1: Debbie Kaiser & Aleks Stephaniak  
TG-2: Phil Sayre & TBD  
TG-3: Chuck Geraci & Bernd Nowack
- The SC will be asked for additional expert nominations as needed for TGs that do not appear to have sufficient expert or stakeholder participation.

NCC call arrangements (Shaun)

*In progress*; as arrangements are made, they will be shared with the SC.

Revised Project Objective as per previous discussions (Rick)

The revision was to add clarity to the objective statement that the next year or two are focused on MWCNTs.

(2) Approvals

Last call notes – approved as drafted

Revised Data Call – *follow up in progress*

- Shaun will update the SC on the Data Call based on revisions made resulting from discussions with the NCC
- SC will be asked to provide names of companies or laboratories to send the letter(s).
  - A general discussion indicated that the group is interested in a broad range of information, including unpublished data about materials that are intended to be used for commercial applications
- SC members will be asked to send the letters to the people they know on the list (we will keep record of the inquiries) in order to improve the likelihood of response. If no one knows the contact then ILSI RF will send on behalf of the chairs and the SC.

(3) Election of new SC co-chairs

- Over the past two weeks, only 2 nominations were received: Yasir Sultan and Darrell Boverhof
- The SC agreed that both candidates would be excellent chairs and approved their nominations
- The newly elected co-chairs should plan to join the former co-chairs on upcoming Friday 'co-chairs' calls to transition

(4) Testing Laboratory Status and Coordination

- Steve when over the current list of labs and principle investigators (PIs) that have indicated interest and asked the SC for additional suggestions.
  - Four suggestions were made and these will be added to the list.
- (5) Drafting of the State of Science Paper process
- Rick discussed the proposed process for the development of the State of the Science (SoS) Paper, derived from the TG White Papers
    - In general, the SoS process would run in parallel to the development of the White Papers drafted by the TGs. Thus the SoS authors would benefit from the TGs input, but their drafting would be independent of the TG efforts.
    - It was noted that the SoS authors would likely sit in on the TGs and may also be members of the TGs. However, the SoS document would remain an independent process and publication.
    - The SoS could either be published as an article in a peer-reviewed publication, or as some other kind of stand-alone document.
    - There was general agreement among the SC members that this was a good path forward.
    - At this time, the SC did not have volunteers or suggested experts to participate, but noted that the composition of the SoS authors should be viewed as neutral or represent a diversity of stakeholder groups.

**Next Steps:**

1. The SC will be asked to decide if the group needs additional objective statements, and approve the MWCNT testing statement for posting on the website.
2. Steve will send the Final TG charges to the SC.
3. Steve will follow up with SC members to identify additional labs, and fill in additional details about each lab's capabilities and focus.