

Steering Committee (SC) Call Minutes
NanoRelease Consumer Products
February 12, 2013

Participants: Wendel Wohlleben, Myriam Hill, Richard Zepp, Tariq Francis, Treye Thomas, Janet Carter, Michael Hansen, Debbie Kaiser, Aleks Stefaniak, Lie Chen, Chuck Geraci, Carolyn Cairns, Rick Canady, Libby Tsytsikova, Molly Bloom

Agenda

(1) Approval of last call minutes (Jan 2013)

- A correction was made to the minutes of clarifying the Phase 2.5 selection criteria list recommended for use by TG1.
- Members should send any comments to the secretariat by February 14th after which the minutes will be considered approved and posted on the website.

(2) Group Updates

- TG1
 - A TG1 co-chair noted that the group recently had a call and have been working through the newly developed outline for the white paper- building on what was originally written and expanding to include new sections.
 - *Action Item:* It was asked if all of the TG2 reference papers are available on the internal project website and the secretariat agreed to check.
- TG2
 - A TG co-chair noted that the group has met a couple of times since the last call and made good progress with going through the manuscript. They are now working on getting the report down to a publishable length.
 - They decided that *Small* is too strict their requirements and are targeting *Environment International* or *Carbon* for publication. The secretariat has sent letters to editors asking about publishing.
 - They hope to be finished within the next month.
- TG3
 - No co-chairs from this group were available for the call. Their manuscript is still under review for *Environment International*.
- SOST
 - A member noted that the group is finishing up preparing a more focused and shortened version of the paper for submission to *Nature Nanotechnology*. Figures have been adjusted to match TG2 and TG3 reports. They have a call next week.
 - It was noted that the report could benefit from having TGs look over it to see where specific references could be made to the TG papers. This would bring more attention to the TG papers from the SOST report.
 - *Action Item:* The SOST agreed to prepare a version of the report for sharing with the TGs for reference input.

- It was stressed that the SOST is not looking for approval or endorsement from the SC and TGs. It is important that the SOST report is a reflection of the SOST authors and not the project for the purpose of transparency.

(3) Phase 2.5 & 3 Updates

- Phase 2.5 Oversight Committee Update
 - The group had a call a couple of weeks ago to clarify specific questionnaire questions, which is now being finalized for use in the interviews with relevant labs.
- Phase 3 ITG Update
 - It was pointed out that we cannot wait until phase 2.5 ends to think about phase 3 so we are beginning to work on Phase 3 in parallel.
 - ITG members noted that they have begun drafting a template protocol to get started because TG work isn't finished yet but we need to get something going to help visualize where the project is going and anticipate issues. Get process going for what steps we are needed for funding and to start to work with labs so that when we have a clear plan for action we won't be starting from scratch.
 - There is a need to begin to identify resources at laboratories so that when we do identify methods to carry forward with development there is not a year lag time for starting.
- Intro to European Commission proposal by the SUN project
 - The project has been approached by the proposed SUN project asking for a formal letter of endorsement of participation to get the NanoRelease projects involved.
 - SUN project involves methodology and sustainable nanotechnology with a wide range of partners from academia and industry. The goal is to look at the life cycle of nanotechnologies.
 - It was noted that the scope is wider than the NanoRelease project, but they are considering MWCNTs, so there is overlap in terms of scope and experts.
 - We are not asking for money to go to the NanoRelease project. Hope to use SUN for organizing framework for methods development.
 - Members discussed how best to send out a letter of endorsement.
 - *Action Item:* The secretariat will develop text for a letter along with more information about the SUN project to SC members for approval.
- Potential workshop to culminate Phase 2.5, begin Phase 3 (May 2013)
 - To wrap up phase 2.5 and start phase 3 we are looking to have workshop sometime before/after/overlapping with Nanotech 2013 in May. Nanotech will be held in DC, which provides a central meeting for people who will already be there.
 - *Action Item:* Members should send out their preferences for workshop dates in the next week. It will be discussed further on the Phase 2.5 call next week.

(4) Updates on Outreach

- Nanotech 2013 May 12-16, 2013 (*abstract deadline Feb 28th*, seeking presenter)
 - *Action Item:* Members should email the secretariat if they are interested in presenting for the project.

(5) Final Comments/Questions

- *Action Item:* Members should send any comments to the glossary sent out this morning in the next two weeks at which time it will be considered final.
- *Action Item:* Members should send any additional items to the secretariat for discussion on the next call.